

STOKES BROWN PUBLIC LIBRARY BUDGET MEETING MINUTES

February 13, 2026

IN ATTENDANCE

Paul Nutting, Michelle Adcock, Michaela Willbanks, Renée Wray-Davis, Martin Morgan, Jana Hatcher, and Lee Marie Astier (guest)

Michelle Adcock presented several materials for the budget committee to review. She highlighted the following:

- Income is down for the first half of this fiscal year
- Plumbing issue caused overspending in Repair due to the re-pipe and floor repair, \$30,581
- Salaries continue to be an issue as they are under market
- Assistant Circulation Supervisor's salary increase suggested due to addition of supervisory duties to that role
- Medical insurance premiums continue to rise
- To completely fund the next fiscal year we would need \$90,000 from both the City of Springfield and Robertson County
- For a weighted budget to fund the next fiscal year, we would need \$25,000 from each entity

Paul Nutting stated we need to make Salaries a priority for the next fiscal year. He also pointed out that the library is not a money making entity. We rely on the City of Springfield and Robertson County for 100% of our funding. He asked Michelle to prepare the following for the next meeting:

- The current fund balance
- Work up a fulltime person who has benefits to see the net pay
- What percentage of the fund balance would be needed to get to target salaries

Next Meeting February 20, 2026, 8:30 a.m.

STOKES BROWN PUBLIC LIBRARY BUDGET MEETING MINUTES

February 20, 2026

IN ATTENDANCE

Paul Nutting, David Walker, Renée Wray-Davis (remote), Michelle Adcock, Michaela Willbanks, and Jana Hatcher

Approval of Minutes from February 13, 2026

David Walker made the motion to accept the minutes as presented and seconded by Renée Wray-Davis.

All voted in favor of. None opposed. The motion passed.

Michelle Adcock stated she had been notified by the City of Springfield they will no longer be able to absorb the cost for the library employee's health clinic access. She stated the cost would be approximately \$7,400 per year and she had added it into the budget for the library's employees. Paul stated this money could be pulled from the fund balance to fund this, if necessary. David and Renee agreed.

Michelle Adcock stated the fund balance as of February 19, 2026, was \$279,930.48.

Michelle Adcock presented information on ALICE (Asset Limited, Income Constrained, & Employed) households that earn more than the Federal Poverty Level, but less than the cost of living for the county. Based on this comparison a single adult should make an hourly wage of \$19.63. An example of one full-time library employee who makes \$19.84 per hour actually brings home \$13.43 per hour after insurance, federal taxes and contributions to TCRS.

Additionally, she stated it would be a 20.97% increase in the budget to be fully funded, with a 20.04% increase from both funding bodies.

David Walker stated we needed to be very logical about our presentation to the city and the county. We need to have very compelling data. He suggested we present the data in three ways: what it would be if fully funded, what it would be with the bare minimum, and median request. When presented with these options they may see things differently.

To Do:

Create three options for the budget to include a COLA raise and a weighted pay raise with three targets of \$25-30,000, \$45,000, and \$90,000 from each entity.

David Walker made the motion to adjourn and seconded by Renée Wray-Davis.

All voted in favor of. None opposed. The motion passed.

Next Meeting February 27, 2026, 8:30 a.m.

STOKES BROWN PUBLIC LIBRARY BUDGET MEETING MINUTES

February 27, 2026

IN ATTENDANCE

Paul Nutting, Michelle Adcock, Michaela Willbanks, Renée Wray-Davis, Norma Dutton, Martin Morgan, David Walker (via Zoom) and Jana Hatcher

Approval of Minutes from February 20, 2026

David Walker made the motion to accept the minutes as presented and seconded by Renée Wray-Davis.

All voted in favor of. None opposed. The motion passed.

Michelle Adcock presented a proposal of \$45,270 each from the City of Springfield and Robertson County for a total of \$90,540 total. The funds would be allocated throughout the budget with a large portion going to salaries to include a 3% COLA for everyone. The rest would be address gap adjustment, raises for education levels and years of service, if both entities approved the requests.

Martin Morgan made the motion to present the \$45,520 budget from both the City of Springfield and Robertson County budget committees with a second by Renée Wray-Davis.

All voted in favor of. None opposed. The motion passed.

Next Board Meeting March 13, 2026, 8:30 a.m.